

## Application to work for Gainsborough Conservatives

This application will be treated confidentially and circulated only to those individuals involved in the recruitment process; please download and complete it in type or your own handwriting. Once completed, please email to [giles@gainsboroughconservatives.org.uk](mailto:giles@gainsboroughconservatives.org.uk), Office 7, The Plough, Church Street, Gainsborough DN21 2JR.

We are happy to accept applications submitted in a different format; e.g. by telephone, on tape or by email if required as a result of an applicant's disability.

Please note that this cover sheet is separated from your Application on receipt and will not form part of the process of selecting Applicants for interview or assessment.

Please note application data will be retained for six months after which it will be disposed of.

<b>Position you are applying for:</b>	Application no (GCCA use only):
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Surname: \_\_\_\_\_

Work tel no: \_\_\_\_\_

Forename(s): \_\_\_\_\_

Mobile tel no: \_\_\_\_\_

Permanent address: \_\_\_\_\_

Email address: \_\_\_\_\_

\_\_\_\_\_

Nationality: \_\_\_\_\_

Postcode: \_\_\_\_\_

Have you been a member of, worked as an employee of, or for a representative of, another political party? Yes  No

Home tel no: \_\_\_\_\_

Do you hold a valid licence to drive in the UK

Yes  No

I confirm that the statements made in this application are, to the best of my knowledge, accurate and I authorise the Conservative Party to make such further confidential enquiries relating to the application as may be considered necessary (present employer excluded until/unless agreed):

Signed: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

<b>Position you are applying for:</b>	Application no (CCHQ use only):
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As an equal opportunity employer, we believe that objectivity enhances the job selection process. Please keep information relevant to the role that you are applying for. Please fill in the sections below without, as far as possible, including demographical references or information.

**Have you applied for a role at GCCA before?**    Yes     No

**If so which role:**

**Have you been a member of, worked as an employee of, or for a representative of, another political party?**    Yes     No

**Why are you applying for this post? Why are you right for it?**

*(This is in place of a covering letter)*

**Education since the age of 11** (in reverse chronological order; most recent first)



<b>DATES</b> (from / to)	<b>ESTABLISHMENT</b> (Name, location)	<b>EXAMINATIONS PASSED</b>		
		<b>Date</b>	<b>Subject</b> Level (Degree, A' level, GCSE etc)	<b>Grade</b>

**Professional Qualifications (if applicable)**

<b>DATE</b> <b>AWARDED</b>	<b>AWARDING BODY /</b> <b>ESTABLISHMENT</b> (Name, location)	<b>QUALIFICATION</b>	
		<b>Date</b>	

Employment history in full – not to be enclosed on separate sheet:



<b>Employer</b> <i>(names and full address) in reverse chronological order:</i>	<b>Dates</b>  From To		<b>Position</b>	<b>Reason for change</b>
Current or most recent employer (if applicable)				

**Other relevant details:**

**What do you feel are your major capabilities, strengths, skills and / or personal attributes? How are these relevant to this role?**



**Voluntary, charitable work and membership of pressure groups etc (including offices held and the nature of your participation)? Please be relevant to the role you are applying for:**

**Other interests, activities and hobbies (please be relevant to the role you are applying for)?:**

**What is the earliest date on which you could take up employment?**

**Are there any matters which you consider might cause embarrassment or difficulties for you and / or the GCCA should these matters be disclosed at a later date? If so please give sufficient details to help assess their importance and relevance.**

**Is there any other information pertinent to your application not so far included?**

**References:** We require details of two referees; these should include (if applicable) your most recent employer and an academic referee who have agreed to provide a reference for you. **Please list your**

**referees' contact details below.** We will not take up references until we have (1) offered you a role (2) sought your permission to do so.

<p><b>Reference 1:</b> Name:</p> <p>Address and postcode:</p>  <p>Contact phone number:</p> <p>Mobile number:</p> <p>Email:</p>	<p>How do you know this referee?</p>
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<p><b>Reference 2:</b> Name:</p> <p>Address and postcode:</p>  <p>Contact phone number:</p> <p>Mobile number:</p> <p>Email:</p>	<p>How do you know this referee?</p>
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**PLEASE RETURN THIS FORM TO:** Gainsborough Constituency Conservative Association, Office 7, The Plough, Church Street, Gainsborough, DN21 2JR by the deadline stated in the Advert